

Blue Tulip Enterprises Hire Agreement

TERMS & CONDITIONS

We at Blue Tulip Enterprises would like to make sure that your function is truly special in every way.

DEPOSITS

A deposit of 25% is required to secure your booking. Blue Tulip cannot guarantee any function booking without a deposit. Once a deposit is received and the hire agreement signed your decorations or party hire will be considered confirmed. A security bond is calculated into the final charge. The bond is refunded after the event, less any shortages, breakages or late fees.

CANCELLATIONS

In the event of a confirmed booking being cancelled, notice in writing must be forwarded to our office and the following will apply:

If greater than 45 days notice is given a \$25.00 administration fee will apply.

If less than 45 days notice is given prior to the function no deposits and payments will be refunded. If less than 7 days notice is given, no payments will be refunded.

Please note Non-Standard items denoted by a (*) itemized on an invoice prior to 45 days of the Event are deemed unchangeable from the invoice and consequently nonrefundable.

NUMBERS AND PAYMENTS

Final numbers and payments are required 10 working days prior to your function. This will be the minimum number charged for your event. A further payment of 25% will be required 6 weeks prior to your event where non-standard items are required.

DAMAGE TO HIRED ITEMS

Any damage sustained to any items hired by the organizer or their guests is the responsibility of the organizer. The organizer is liable for the replacement of any items that may be damaged or go "missing" from the event. Costs involved are calculated on replacement value. Where repairs can be made these costs will be deducted from the bond. In the event that the charges incurred are greater than the security deposit value, an invoice will be issued. Goods other than linen must be returned clean otherwise a cleaning fee will apply.

** Our customer service team will need your help to avoid underground pipes, facilities or other obstacles e.g. rock or sandstone. Blue Tulip Events or any of their sub-contractors are not liable for any damage to underground utilities.*

ALTERATIONS OR ADJUSTMENTS TO MARQUEE

The hirer shall instruct our staff clearly as to the requirements for walls and marquee layout. Upon completion the signing of the contract is acceptance of the marquee installation and any changes after that time shall be at the hirer's expense. The hirer is warned not to make any alterations to the marquee. Any alterations made to the marquee by unauthorized individuals may render the marquee in an unsafe state.

HIRING CHARGES

Charges quoted are a one day hire charge. Weekend hire rates are applied as a two day hire charge - delivered Friday and returned Monday unless otherwise stated. Weekly hire, i.e. 5 days attracts a 3 day hire charge. Long term hire is available on application. Each day will get discounted after the first.

LATE FEES

Where items are returned after 6pm on the specified return date, additional hire charges will apply at standard hire rates as well as an administration fee of \$25.00. The additional hire fees will be charged on a daily rate for each day or part thereof that the items are delayed.

LIABILITY

Blue Tulip Enterprises will not be held liable for any damage sustained as a result of misuse of their hire items either by the hirer, their guests or any other parties in or around the venue. If any items are given to staff of Blue Tulip Enterprises for the purpose of delivery to the venue, all care will be taken but no responsibility for any loss or damages to such items.

PAYMENT METHODS

We accept cash, cheques, money orders or direct debit to the Blue Tulip bank account. Make cheques or money orders payable to Blue Tulip Enterprises. Cheques may be posted to 81 Park Rd, Sans Souci NSW.

Account details are as follows: BSB 112 879 A/C No: 455 583 821.

Please do not post cash.

I have read all of the terms and conditions and agree to abide by them.

Please sign **here** X _____ Date _____